



OREGON  
DEPARTMENT OF  
EDUCATION

*Oregon achieves . . . together!*

## OPERATIONAL BLUEPRINT FOR SCHOOL REENTRY 2020-21

Updated 1/19/2021

Highlighted areas are updates since 10-30-20

Under ODE's **Ready Schools, Safe Learners** guidance, each school<sup>1</sup> has been directed to submit a plan to the district<sup>2</sup> in order to provide on-site and/or hybrid instruction. Districts must submit each school's plan to the local school board and make the plans available to the public. This form is to be used to document a district's, school's or program's plan to ensure students can return for the 2020-21 school year, in some form, in accordance with Executive Order 20-25(10). Schools must use the [Ready Schools, Safe Learners guidance](#) document as they complete their Operational Blueprint for Reentry. ODE recommends plan development be inclusive of, but not limited to, school-based administrators, teachers and school staff, health and nursing staff, association leadership, nutrition services, transportation services, tribal consultation,<sup>3</sup> parents and others for purposes of providing expertise, developing broad understanding of the health protocols and carrying out plan implementation. *It is required that a revised Operational Blueprint be completed and updated when there is a change of Instructional Model.*

1. Please fill out information:

---

<sup>1</sup> For the purposes of this guidance: "school" refers to all public schools, including public charter schools, public virtual charter schools, alternative education programs, private schools and the Oregon School for the Deaf. For ease of readability, "school" will be used inclusively to reference all of these settings.

<sup>2</sup> For the purposes of this guidance: "district" refers to a school district, education service district, public charter school sponsoring district, virtual public charter school sponsoring district, state sponsored public charter school, alternative education programs, private schools, and the Oregon School for the Deaf.

<sup>3</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Port Orford-Langlois School District
Key Contact Person for this Plan	Steve Perkins
Phone Number of this Person	541-348-2455
Email Address of this Person	<a href="mailto:Steve.perkins@2cj.k12.or.us">Steve.perkins@2cj.k12.or.us</a>
Sectors and position titles of those who informed the plan	Steve Perkins, Superintendent Krista Nieraeth, Principal Ben Stallard, Vice-Principal Tenneal Wetheral, SCESD Superintendent Dawn Granger, SCESD Consultant Lena Hawthorne, District School Health Nurse Gerri Jamieson, District School Health Nurse Sherrie Ward, Curry Public Health Administrator Ulrich Lau, Parent/Business Owner Phyllis Johns, Board Member Kari Engdahl, PHS Office Manager Nicola Steers, Driftwood Office Manager Deana Bussman, Transportation Dispatch, District Safety Director Chad Berry, Maintenance/Transportation Director
Local public health office(s) or officers(s)	Curry County Public Health
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Krista Nieraeth
Intended Effective Dates for this Plan	February 1, 2021 – June 30, 2021
ESD Region	South Coast ESD

2. Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2020-21. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.

3. Select which instructional model will be used:

☐ On-Site Learning
 ☒ Hybrid Learning
 ☐ Comprehensive Distance Learning

4. If you selected Comprehensive Distance Learning, you only have to fill out the green portion of the Operational Blueprint for Reentry (i.e., page 2 in the initial template).
5. If you selected On-Site Learning or Hybrid Learning, you have to fill out the blue portion of the Operational Blueprint for Reentry (i.e., pages 3-22 in the initial template) and [submit online](https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a), including updating when you are changing Instructional Model (<https://app.smartsheet.com/b/form/a4dedb5185d94966b1dffc75e4874c8a>).

\* **Note:** Private schools are required to comply with only sections 1-3 of the **Ready Schools, Safe Learners** guidance.

## REQUIREMENTS FOR COMPREHENSIVE DISTANCE LEARNING OPERATIONAL BLUEPRINT

*This section must be completed by any school that is seeking to provide instruction through Comprehensive Distance Learning. For Private Schools, completing this section is optional (not required). Schools providing On-Site or Hybrid Instructional Models do not need to complete this section.*

Describe why you are selecting Comprehensive Distance Learning as the school's Instructional Model for the effective dates of this plan.

In completing this portion of the Blueprint you are attesting that you have reviewed the Comprehensive Distance Learning Guidance. [Here is a link to the overview of CDL Requirements.](#) Please name any requirements you need ODE to review for any possible flexibility or waiver.

Describe the school's plan, including the anticipated timeline, for returning to Hybrid Learning or On-Site Learning consistent with the *Ready Schools, Safe Learners* guidance.

The district will move to a true hybrid or on-site learning as soon as the state and county meet the metrix to move to on-site learning. We will notify parents, community, staff and stakeholders a minimum of one week before we move to onsite learning. We are moving to an on-site/CDL hybrid on Monday, February 1<sup>st</sup> for grades 7-12.

*The remainder of this operational blueprint is not applicable to schools operating a Comprehensive Distance Learning Model.*

## ESSENTIAL REQUIREMENTS FOR HYBRID / ON-SITE OPERATIONAL BLUEPRINT

*This section must be completed by any school that is providing instruction through On-Site or Hybrid Instructional Models.*

*Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance.*

Section 0. Health Metrics for Returning to In-Person Instruction has been removed.



### 1. Public Health Protocols

#### 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Conduct a risk assessment as required by OSHA administrative rule <a href="#">OAR 437-001-0744(3)(g)</a> .	A Risk assessment was completed on 12/7/2020. It was confirmed that the district is in compliance and follow all protocols and

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>• OSHA has developed a <a href="#">risk assessment template</a>.</li> </ul> <p>☒ Implement measures to limit the spread of COVID-19 within the school setting, <a href="#">including when the school setting is outside a building</a>.</p> <p>☒ Update written Communicable Disease Management Plan to specifically address the prevention of the spread of COVID-19. Examples are located in the <a href="#">Oregon School Nurses Association (OSNA) COVID-19 Toolkit</a>.</p> <ul style="list-style-type: none"> <li>• Review OSHA requirements for infection control plan to ensure that all required elements are covered by your communicable disease management plan, including making the plan available to employees at their workplace. Requirements are listed in OSHA administrative rule <a href="#">OAR 437-001-0744(3)(h)</a>.</li> <li>• OSHA has developed a sample <a href="#">infection control plan</a>.</li> </ul> <p>☒ Designate a <a href="#">single point-person</a> at each school to establish, implement, support and enforce all RSSL health and safety protocols, including face coverings and physical distancing requirements, consistent with the <b>Ready Schools, Safe Learners</b> guidance and other guidance from OHA. This role should be known to all staff in the building with consistent ways for licensed and classified staff to access and voice concerns or needs.</p> <p>☒ Create a simple process that allows for named and anonymous sharing of concerns that can be reviewed on a daily and weekly basis by the designated RSSL building point-person. Example: Anonymous survey form or suggestion box where at least weekly submissions and resolutions are shared in some format.</p> <p>☒ Include names of the LPHA staff, school nurses, and other medical experts who provided support and resources to the district/school policies and plans. Review relevant local, state, and national evidence to inform plan.</p> <p>☒ Process and procedures established to train all staff in sections 1 - 3 of the <b>Ready Schools, Safe Learners</b> guidance. Consider conducting the training virtually, or, if in-person, ensure physical distancing is maintained to the maximum extent possible.</p> <p>☒ Protocol to notify the local public health authority (<a href="#">LPHA Directory by County</a>) of any confirmed COVID-19 cases among students or staff.</p> <p>☒ Plans for systematic disinfection of classrooms, <a href="#">common areas</a>, offices, <a href="#">table surfaces</a>, bathrooms and activity areas.</p> <p>☒ Process to report to the LPHA any cluster of any illness among staff or students.</p> <p>☒ Protocol to cooperate with the LPHA recommendations.</p> <p>☒ Provide all logs and information to the LPHA in a timely manner.</p> <p>☒ Protocol for screening students and staff for symptoms (see section 1f of the <b>Ready Schools, Safe Learners</b> guidance).</p> <p>☒ Protocol to isolate any ill or exposed persons from physical contact with others.</p> <p>☒ Protocol for communicating potential COVID-19 cases to the school community and other stakeholders (see section 1e of the <b>Ready Schools, Safe Learners</b> guidance).</p> <p>☒ Create a system for maintaining daily logs for each student/cohort for the purposes of contact tracing. This system needs to be made in consultation with a school/district nurse or an LPHA official. Sample logs are available as a part of the <a href="#">Oregon School Nurses Association COVID-19 Toolkit</a>.</p> <ul style="list-style-type: none"> <li>• If a student(s) is part of a stable cohort (a group of students that are consistently in contact with each other or in multiple cohort groups) that conform to the requirements of cohorting (see section 1d of the <b>Ready Schools, Safe</b></li> </ul>	<p>procedures. The Risk assessment was completed by the distancing officer, safety committee members, the Superintendent and the Maintenance Director.</p> <p>All social distancing and face covering protocols and procedures are followed both inside and outside the building.</p> <p>Community Disease Plan is posted on the <a href="#">www.2cj.com</a> website which illustrates all of our procedures and protocols to limit or prevent the spread of COVID-19.</p> <p>Krista Nieraeth has been designated as the Point-person at Driftwood Elementary for RSSL health and safety protocols including face coverings and physical distancing.</p> <p>Ben Stallard has been designated as the Point-person at Pacific HS for RSSL health and safety protocols including face coverings and physical distancing.</p> <p>A suggestion box has been placed in both Driftwood Elementary and Pacific HS for staff to report concerns anonymously. These concerns are then monitored by our district safety committee.</p> <p>Lena Hawthorne and Gerri Jamieson are the district's part-time school nurses. Both nurses provide support for COVID-19 related issues.</p> <p>Staff is trained on RSSL procedures and protocols in staff meetings and updated on a regular basis.</p> <p>The Curry County Public Health is notified of any COVID-19 confirmed cases.</p> <p>General Cleaning Plan:</p> <ul style="list-style-type: none"> <li>• All common areas are cleaned daily (conference areas, staff room, lobby, hallway)</li> <li>• Bathrooms are cleaned multiple times daily</li> <li>• Office garbage cans are changed daily</li> <li>• Carpets are vacuumed daily</li> <li>• Surface areas are cleaned daily</li> <li>• Cleaning includes disinfecting</li> <li>• Playground is disinfected daily</li> <li>• </li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><b>Learners</b> guidance), the daily log may be maintained for the cohort.</p> <ul style="list-style-type: none"> <li>• If a student(s) is not part of a stable cohort, then an individual student log must be maintained.</li> </ul> <p>☒ Required components of individual daily student/cohort logs include:</p> <ul style="list-style-type: none"> <li>• Child's name</li> <li>• Drop off/pick up time</li> <li>• Parent/guardian name and emergency contact information</li> <li>• All staff (including itinerant staff, district staff, substitutes, and guest teachers) names and phone numbers who interact with a stable cohort or individual student</li> </ul> <p>☒ Protocol to record/keep daily logs to be used for contact tracing for a minimum of four weeks to assist the LPHA as needed.</p> <ul style="list-style-type: none"> <li>• See supplemental guidance on LPHA/school partnering on <a href="#">contact tracing</a>.</li> <li>• Refer to <a href="#">OHA Policy on Sharing COVID-19 Information</a></li> </ul> <p>☒ Process to ensure that all itinerant and all district staff (maintenance, administrative, delivery, nutrition, and any other staff) who move between buildings keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site.</p> <p>☒ Process to ensure that the school reports to and consults with the LPHA regarding cleaning and possible classroom or program closure if anyone who has entered school is diagnosed with COVID-19.</p> <p>☒ Designate a staff member and process to ensure that the school provides updated information regarding current instructional models and student counts and reports these data in <a href="#">ODE's COVID-19 Weekly School Status</a> system.</p> <p>☒ Protocol to respond to potential outbreaks (see section 3 of the <b>Ready Schools, Safe Learners</b> guidance).</p>	

#### 1b. HIGH-RISK POPULATIONS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Serve students in high-risk population(s) whether learning is happening through On-Site (<i>including outside</i>), Hybrid (partially On-Site and partially Comprehensive Distance Learning models), or Comprehensive Distance Learning models.</p> <p><b>Medically Fragile, Complex and Nursing-Dependent Student Requirements</b></p> <p>☒ All districts must account for students who have health conditions that require additional nursing services. Oregon law (<a href="#">ORS 336.201</a>) defines three levels of severity related to required nursing services:</p> <ol style="list-style-type: none"> <li>1. Medically Complex: Are students who may have an unstable health condition and who may require daily professional nursing services.</li> <li>2. Medically Fragile: Are students who may have a life-threatening health condition and who may require immediate professional nursing services.</li> <li>3. Nursing-Dependent: Are students who have an unstable or life-threatening health condition and who require daily, direct, and continuous professional nursing services.</li> </ol> <p>☒ Review <a href="#">Supplemental Guidance on Community and Health Responsibilities Regarding FAPE in Relation to IDEA During CDL and Hybrid</a>.</p>	<p><b>Staff</b></p> <p>Plan includes all staff self-identifying as vulnerable or part of vulnerable household.</p> <ul style="list-style-type: none"> <li>• Redeployed options could include: <ol style="list-style-type: none"> <li>1. On-line instruction and support</li> <li>2. Maintenance projects, custodial work, office work without student/staff contact</li> </ol> </li> <li>• Staff could consider all leave options as well</li> </ul> <p><b>Students</b></p> <ul style="list-style-type: none"> <li>• All students identified as vulnerable, either by a physician, or parent/guardian notification, will be enrolled in online instruction with weekly check-ins.</li> <li>• Students who experience disability will continue to receive specially designed instruction.</li> <li>• Students with language services will continue to receive English Language Development.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Staff and school administrators, in partnership with school nurses, or other school health providers, should work with interdisciplinary teams to address individual student needs. The school registered nurse (RN) is responsible for nursing care provided to individual students as outlined in ODE guidance and state law:</p> <ul style="list-style-type: none"> <li>Communicate with parents and health care providers to determine return to school status and current needs of the student.</li> <li>Coordinate and update other health services the student may be receiving in addition to nursing services. This may include speech language pathology, occupational therapy, physical therapy, as well as behavioral and mental health services.</li> <li>Modify Health Management Plans, Care Plans, IEPs, or 504 or other student-level medical plans, as indicated, to address current health care considerations.</li> <li>The RN practicing in the school setting should be supported to remain up to date on current guidelines and access professional support such as evidence-based resources from the <a href="#">Oregon School Nurses Association</a>.</li> <li>Service provision should consider health and safety as well as legal standards.</li> <li>Appropriate medical-grade personal protective equipment (PPE) should be made available to <a href="#">nurses and other health providers</a>.</li> <li>Work with an interdisciplinary team to meet requirements of ADA and FAPE.</li> <li>High-risk individuals may meet criteria for exclusion during a local health crisis.</li> <li>Refer to updated state and national guidance and resources such as: <ul style="list-style-type: none"> <li>U.S. Department of Education Supplemental Fact Sheet: Addressing the Risk of COVID-19 in Preschool, Elementary and Secondary Schools While Serving Children with Disabilities from March 21, 2020.</li> <li>ODE guidance updates for Special Education. Example from March 11, 2020.</li> <li>OAR 581-015-2000 Special Education, requires districts to provide 'school health services and school nurse services' as part of the 'related services' in order 'to assist a child with a disability to benefit from special education.'</li> <li>OAR 333-019-0010 Public Health: Investigation and Control of Diseases: General Powers and Responsibilities, outlines authority and responsibilities for school exclusion.</li> </ul> </li> </ul>	<p><b>Visitors/Volunteers</b></p> <ul style="list-style-type: none"> <li>Visitors/Volunteers will be unable to work in schools, or complete other volunteer activities that require in person interaction, at this time. Adults in schools will be limited to essential personnel only.</li> </ul> <p>FAPE is considered in all situations regarding IDEA students.</p> <p><b>Speech and Language Cohort (itinerant staff)</b></p> <ul style="list-style-type: none"> <li>All speech and Language students receiving services will be served on one on one basis.</li> </ul>

### 1c. PHYSICAL DISTANCING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require <b>use of all space</b> in the calculation. This also applies for professional development and staff gatherings. <b>If implementing Learning Outside guidance, establish an outside learning space for learning that maintains minimum 35 square feet per person.</b></p> <ul style="list-style-type: none"> <li><b>Within this design, educators should have their own minimum of 35 square feet and the design of the learning environment must allow for some ability for the educator</b></li> </ul>	<p>All classrooms have been measured using 35 square feet per person, which includes the teacher and his/her space. The teacher can move throughout the classroom without violating the 6 foot distancing rule as feasible.</p> <p>Capacity for Pacific HS Settings</p> <ul style="list-style-type: none"> <li>Wellness Room 728 Sq. Ft. (20 maximum people)</li> <li>Science Room 920 Sq. Ft. (26 maximum people)</li> <li>Math Room 742 Sq. Ft. (21 maximum people)</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>to move through the room efficiently and carefully without breaking 6 feet of physical distance to the maximum extent feasible.</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Support physical distancing in all daily activities and instruction, maintaining six feet between individuals to the maximum extent possible.</li> <li><input checked="" type="checkbox"/> Minimize time standing in lines and take steps to ensure that six feet of distance between students is maintained, including marking spacing on floor, one-way traffic flow in constrained spaces, etc.</li> <li><input checked="" type="checkbox"/> Schedule modifications to limit the number of students in the building <b>or outside learning space</b> (e.g., rotating groups by days or location, staggered schedules to avoid hallway crowding and gathering).</li> <li><input checked="" type="checkbox"/> Plan for students who will need additional support in learning how to maintain physical distancing requirements. Provide instruction; don't employ punitive discipline.</li> <li><input checked="" type="checkbox"/> Staff must maintain physical distancing during all staff meetings and conferences, or consider remote web-based meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• Room 2c 648 Sq. Ft. (18 maximum people)</li> <li>• Media Lab 715 Sq. Ft. (20 maximum people)</li> <li>• Room 8 962 Sq. Ft. (27 maximum people)</li> <li>• Cafeteria 962 Sq. Ft. (27 maximum people)</li> <li>• Business Lab 660 Sq. Ft. (19 maximum people)</li> <li>• Room 11 715 Sq. Ft. (21 maximum people)</li> <li>• Room 12 687 Sq. Ft. (20 maximum people)</li> <li>• Room 13 632 Sq. Ft. (19 maximum people)</li> <li>• Room 14 715 Sq. Ft. (21 maximum people)</li> <li>• Music Room 1434 Sq. Ft. (41 maximum people)</li> <li>• Art Room 720 Sq. Ft. (20 maximum people)</li> <li>• Weight Room 375 Sq. Ft. (10 maximum people)</li> <li>• Gym 7872 Sq. Ft. (225 maximum people)</li> </ul>

#### 1d. COHORTING

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Where feasible, establish stable cohorts: groups shall be no larger than can be accommodated by the space available to provide 35 square feet per person, including staff. <ul style="list-style-type: none"> <li>• The smaller the cohort, the less risk of spreading disease. As cohort groups increase in size, the risk of spreading disease increases.</li> </ul> </li> <li><input checked="" type="checkbox"/> Students cannot be part of any single cohort, or part of multiple cohorts that exceed a total of 100 people within the educational week<sup>4</sup>, <b>unless the school is offering Learning Outside, then they must follow guidelines for cohorting in Learning Outside guidance.</b> Schools must plan to limit cohort sizes to allow for efficient contact-tracing and minimal risk for exposure. Cohorts may change week-to-week, but must be stable within the educational week.</li> <li><input checked="" type="checkbox"/> Each school must have a system for daily logs to ensure contact tracing among the cohort (see section 1a of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li><input checked="" type="checkbox"/> Minimize interaction between students in different stable cohorts (e.g., access to restrooms, activities, common areas). Provide access to All Gender/Gender Neutral restrooms.</li> <li><input checked="" type="checkbox"/> Cleaning and <b>disinfecting/sanitizing</b> surfaces (e.g., desks, <b>dry erase boards</b>, door handles, etc.) must be maintained between multiple student uses, even in the same cohort.</li> <li><input checked="" type="checkbox"/> Design cohorts such that all students (including those protected under ADA and IDEA) maintain access to general education, grade-level academic content standards<sup>5</sup>, and peers.</li> <li><input checked="" type="checkbox"/> <b>Minimize the number of staff that interact with each cohort to the extent possible</b>, staff who interact with multiple stable cohorts must wash/sanitize their hands between interactions with different stable cohorts.</li> <li><input type="checkbox"/> <b>Elementary staff who interact with multiple cohorts (music, PE, library, paraprofessionals who provide supervision at recesses, etc.) should have schedules altered to reduce the number of cohorts/students they interact within a week. Consider having</b></li> </ul>	<p>7<sup>th</sup> and 8<sup>th</sup> grade students are one classroom cohort for all core classes including PE and lunch. Serving area will be cleaned between each cohort.</p> <p>7<sup>th</sup> (17 - 7<sup>th</sup> graders) and 8<sup>th</sup> (19 – 8<sup>th</sup> graders) grade lunch cohort Cafeteria is 967 Sq. Ft. (27 total people) 2C Classroom is 648 Sq. Ft. (18 total people)</p> <p>7<sup>th</sup> thru 12<sup>th</sup> music cohort</p> <p>7<sup>th</sup> thru 12<sup>th</sup> Art cohort</p> <p>7<sup>th</sup> thru 12<sup>th</sup> Computer cohort</p> <p>7<sup>th</sup> thru 12<sup>th</sup> Yearbook cohort</p> <p>9<sup>th</sup> thru 12<sup>th</sup> (47 total students) will be a single cohort which will include all classes and lunch. Students will be assigned to locations monitored by staff. Serving areas and eating locations will be cleaned after each meal.</p> <p>Social distancing will be maintained during breaks and passing periods. Cohorts will be maintained during breaks and passing periods.</p> <p>Students whose families request on-line instruction vs. on-site will be put into a Comprehensive Distance Learning program offered by the district.</p> <p>Staff will have contact with a limited amount of cohorts.</p>

<sup>4</sup> The cohort limit is focused on the students experience and their limit of 100 people includes every person they come into contact with, including staff. There is not a limitation for staff in cohort size while care should be given to design and attention to the additional requirements.

<sup>5</sup> Academic content standards refer to all of Oregon state academic standards and the Oregon CTE skill sets.



OHA/ODE Requirements	Hybrid/Onsite Plan
these staff engage via technology, altering duties so that they are not in close contact with students in multiple cohorts, or adjust schedules to reduce contacts.	

#### 1e. PUBLIC HEALTH COMMUNICATION AND TRAINING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input checked="" type="checkbox"/> Communicate to staff at the start of On-Site instruction and at periodic intervals explaining infection control measures that are being implemented to prevent spread of disease. <input checked="" type="checkbox"/> Offer initial training to all staff prior to being in-person in any instructional model. Training could be accomplished through all staff webinar, narrated slide decks, online video, using professional learning communities, or mailing handouts with discussion. Training cannot be delivered solely through the sharing or forwarding information electronically or in paper copy form as this is an insufficient method for ensuring fidelity to public health protocols ( <a href="#">see section 8b</a> of the <i>Ready Schools, Safe Learners</i> guidance for specific training requirements). Note: Instructional time requirements allow for time to be devoted for professional learning that includes RSSL training. <input checked="" type="checkbox"/> Post "COVID -19 Hazard Poster" and "Masks Required" signs as required by OSHA administrative rule <a href="#">OAR 437-001-0744(3)(d) and (e)</a> . <input checked="" type="checkbox"/> Develop protocols for communicating with students, families and staff who have come into close contact with a person who has COVID-19. <ul style="list-style-type: none"> <li>The definition of exposure is being within 6 feet of a person who has COVID-19 for at least 15 cumulative minutes in a day.</li> <li>OSHA has developed a <a href="#">model notification policy</a>.</li> </ul> <input checked="" type="checkbox"/> Develop protocols for communicating immediately with staff, families, and the school community when a new case(s) of COVID-19 is diagnosed in students or staff members, including a description of how the school or district is responding. <input checked="" type="checkbox"/> Periodic interval training also keeps the vigilance to protocols ever present when fatigue and changing circumstances might result in reduced adherence to guidance. <input checked="" type="checkbox"/> Provide all information in languages and formats accessible to the school community.	<p>Develop a Return-to-work protocol</p> <p>Letter to staff</p> <p>Letter to Families</p> <p>Post Letter on Website</p> <p>A COVID-19 hazard poster and mask required sign have been posted in all district buildings.</p>

#### 1f. ENTRY AND SCREENING

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Direct students and staff to stay home if they, <a href="#">or anyone in their homes or community living spaces</a> , have COVID-19 symptoms. COVID-19 symptoms are as follows: <ul style="list-style-type: none"> <li>Primary symptoms of concern: cough, fever (temperature of 100.4°F or higher) or chills, shortness of breath, difficulty breathing, or new loss of taste or smell.</li> <li>Note that muscle pain, headache, sore throat, diarrhea, nausea, vomiting, new nasal congestion, and runny nose are also symptoms often associated with COVID-19. More information about COVID-19 symptoms is available <a href="#">from CDC</a>.</li> <li>In addition to COVID-19 symptoms, students must be excluded from school for signs of other infectious diseases, per existing school policy and protocols. See pages 9-11 of OHA/ODE <a href="#">Communicable Disease Guidance for Schools</a>.</li> <li>Emergency signs that require immediate medical attention: <ul style="list-style-type: none"> <li>Trouble breathing</li> <li>Persistent pain or pressure in the chest</li> <li>New confusion or inability to awaken</li> </ul> </li> </ul>	<p><b>Screening Students:</b></p> <p>Students will be visually screened and may have their temperature taken by a staff member. When the screening indicates that a student may be symptomatic, the student is directed to the office. If a student that is riding the bus shows symptoms, they will be sent back home with parents or isolated on the bus and parents will be contacted to come pick them up at school. *Follow established protocol from CDMP (see section 1a). Screening will include updating the cohort or individual student logs.</p> <p>Entry</p> <p>High School</p> <ul style="list-style-type: none"> <li>7<sup>th</sup> and 8<sup>th</sup> graders who do not ride the bus will enter the building thru the front doors. After being screened 7<sup>th</sup> and 8<sup>th</sup> graders will go to assigned classrooms to eat breakfast. 7<sup>th</sup> and 8<sup>th</sup> graders riding the bus will enter the building and go directly to their assigned classrooms. Hand</li> </ul>



OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>○ Bluish lips or face (lighter skin); greyish lips or face (darker skin)</li> <li>○ Other severe symptoms</li> </ul> <p>☒ Diligently screen all students and staff for symptoms on entry to bus/school/outside learning space every day. This can be done visually as well as asking students and staff about any new symptoms or close contact with someone with COVID-19. For students, confirmation from a parent/caregiver or guardian can also be appropriate. Staff members can self-screen and attest to their own health, but regular reminders of the importance of daily screening must be provided to staff.</p> <ul style="list-style-type: none"> <li>• Anyone displaying or reporting the primary symptoms of concern must be isolated (see section 1i of the <b>Ready Schools, Safe Learners</b> guidance) and sent home as soon as possible. <a href="#">See table "Planning for COVID-19 Scenarios in Schools."</a></li> <li>• <a href="#">Additional guidance</a> for nurses and health staff.</li> </ul> <p>☒ Follow LPHA advice on restricting from school any student or staff known to have been exposed (e.g., by a household member) to COVID-19. <a href="#">See "Planning for COVID-19 Scenarios in Schools" and the COVID-19 Exclusion Summary Guide.</a></p> <p>☒ Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication must be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school. <a href="#">See the COVID-19 Exclusion Summary Guide.</a></p> <p>☒ Hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p>	<p>sanitizer will be available at the campus entry. Social distancing will be practiced at entry point.</p> <ul style="list-style-type: none"> <li>• 9<sup>th</sup> thru 12<sup>th</sup> graders will enter the side door of the gym. After being screened, they will go directly to their 1<sup>st</sup> period class. Those who rode the bus will go directly to their 1<sup>st</sup> period classroom. Breakfast will be a pick-up and go to 1<sup>st</sup> period. Hand sanitizer will be available at the entry point. Social distancing will be practiced at entry point.</li> </ul> <p><b>Screening Staff</b></p> <ul style="list-style-type: none"> <li>• Staff are required to report to the administrator when they may have been exposed to COVID-19</li> <li>• Staff are required to report to the administrator when they have symptoms related to COVID-19</li> <li>• Staff members are not responsible for screening other staff members for symptoms.</li> </ul>

#### 1g. VISITORS/VOLUNTEERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Restrict non-essential visitors/volunteers.</p> <ul style="list-style-type: none"> <li>• Examples of essential visitors include: DHS Child Protective Services, Law Enforcement, etc.</li> <li>• Examples of non-essential visitors/volunteers include: Parent Teacher Association (PTA), classroom volunteers, etc.</li> </ul> <p>☒ Diligently screen all visitors/volunteers for symptoms and ask questions about symptoms and any close contact with someone diagnosed with COVID-19 upon every entry. Restrict from school property any visitor known to have been exposed to COVID-19. <a href="#">See "Planning for COVID-19 Scenarios in Schools" the Exclusion Summary Guide.</a></p> <p>☒ Visitors/volunteers must wash or sanitize their hands upon entry and exit.</p> <p>☒ Visitors/volunteers must maintain six-foot distancing, wear face coverings, and adhere to all other provisions of <a href="#">the Ready Schools, Safe Learners guidance.</a></p>	<p>Visitors/Volunteers will be unable to work in schools, or complete other volunteer activities that require in person interactions, at this time. Adults in schools are limited to essential personnel only.</p> <p>Necessary visitors are asked screening questions upon entry.</p>

#### 1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>☒ Employers are required to provide masks, face coverings, or face shields for all staff, contractors, other service providers, visitors and volunteers.</p> <p>☒ Face coverings or face shields for all staff, contractors, other service providers, visitors or volunteers following <a href="#">CDC guidelines for Face Coverings</a>. Individuals may remove their face coverings while working alone in private offices or when separated by more than 6 feet in outside learning spaces. Face shields are an</p>	<p><b>Face Shields</b></p> <p>Facial shields are required and will be provide for:</p> <ul style="list-style-type: none"> <li>• Bus Drivers - Shields must be worn when the bus is stopped but can be removed while driving. When not using face shields, driver should be wearing an alternative face coverings. Protective masks must be worn by bus drivers at all times when students are present on the bus.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>acceptable alternative only when a person has a medical condition that prevents them from wearing a mask or face covering, when people need to see mouth and tongue motions in order to communicate, or when an individual is speaking to an audience for a short period of time and clear communication is otherwise not possible.</p> <ul style="list-style-type: none"> <li>☒ Face coverings or face shields for all students in grades Kindergarten and up following <a href="#">CDC guidelines for Face Coverings</a>. Face shields are an acceptable alternative when a student has a medical condition that prevents them from wearing a mask or face covering, or when people need to see the student's mouth and tongue motions in order to communicate.</li> <li>☒ Face coverings should be worn both indoors and outdoors, including during outdoor recess.</li> <li>☒ Group mask breaks" or "full classroom mask breaks" are not allowed. If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time:             <ul style="list-style-type: none"> <li>• Provide space away from peers while the face covering is removed. In the classroom setting, an example could be a designated chair where a student can sit and take a 15 minute "sensory break;"                 <ul style="list-style-type: none"> <li>○ Students must not be left alone or unsupervised;</li> <li>○ Designated area or chair must be appropriately distanced from other students and of a material that is easily wiped down for disinfection after each use;</li> </ul> </li> <li>• Provide additional instructional supports to effectively wear a face covering;</li> <li>• Provide students adequate support to re-engage in safely wearing a face covering;</li> <li>• Students cannot be discriminated against or disciplined for an inability to safely wear a face covering during the school day.</li> </ul> </li> <li>☒ Face masks for school RNs or other medical personnel when providing direct contact care and monitoring of staff/students displaying symptoms. School nurses shall also wear appropriate Personal Protective Equipment (PPE) for their role.             <ul style="list-style-type: none"> <li>• <a href="#">Additional guidance</a> for nurses and health staff.</li> </ul> </li> </ul> <p><b>Accommodations under ADA or IDEA and providing FAPE while attending to Face Covering Guidance</b></p> <ul style="list-style-type: none"> <li>☒ If any student requires an accommodation to meet the requirement for face coverings, districts and schools must limit the student's proximity to students and staff to the extent possible to minimize the possibility of exposure. Appropriate accommodations could include:             <ul style="list-style-type: none"> <li>• Offering different types of face coverings and face shields that may meet the needs of the student.</li> <li>• Spaces away from peers while the face covering is removed; students must not be left alone or unsupervised.</li> <li>• Short periods of the educational day that do not include wearing the face covering, while following the other health strategies to reduce the spread of disease.</li> <li>• Additional instructional supports to effectively wear a face covering.</li> </ul> </li> <li>☒ For students with existing medical conditions and a physician's orders to not wear face coverings, or other health related concerns, schools/districts <b>must not</b> deny any in-person instruction.</li> <li>☒ Schools and districts must comply with the established IEP/504 plan prior to the closure of in-person instruction in March of 2020,</li> </ul>	<p><b>Protective Barriers or face shields</b></p> <ul style="list-style-type: none"> <li>• <b>Face masks are required at all times</b></li> <li>• Front Office Staff</li> <li>• Speech Language Pathologist</li> </ul> <p><b>Facial Coverings</b>  <i>Facial coverings are not synonymous with facemasks.</i>  <i>Facial coverings are required and will be provided for:</i></p> <ul style="list-style-type: none"> <li>• Food Service Staff</li> <li>• Entry monitors</li> <li>• All staff members and students..</li> </ul> <p><b>Facial Coverings are required for:</b></p> <ul style="list-style-type: none"> <li>• Staff providing 1:1 student support</li> <li>• OT, PT staff supporting personal care, staff where direction requires direct personal contact</li> <li>• Nurses of designated health services providers when administering medication or providing direct services.</li> </ul> <p>Facial coverings are required for all staff throughout campus, including but not limited to:</p> <ul style="list-style-type: none"> <li>• All classroom teachers</li> <li>• Art Teachers</li> <li>• PE Teachers</li> <li>• Counselors</li> <li>• Title 1/SPED staff</li> <li>• Front office staff when working in areas other than the front office</li> <li>• Administration</li> </ul> <p>Facial coverings are required for:</p> <ul style="list-style-type: none"> <li>• All Staff</li> </ul> <p>Facial coverings are required for:</p> <ul style="list-style-type: none"> <li>• Grades 7 thru 12<sup>th</sup> grade</li> <li>• Children of any age should not wear a face covering:             <ul style="list-style-type: none"> <li>○ If they have a medical condition that makes it difficult for them to breathe with a face covering</li> <li>○ If they experience a disability that prevents them from wearing a face covering</li> <li>○ They are unable to remove the face covering independently, or</li> </ul> </li> <li>○ While sleeping</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>or the current plan in effect for the student if appropriately developed after March of 2020.</p> <ul style="list-style-type: none"> <li>If a student eligible for, or receiving services under a 504/IEP, <b>cannot</b> wear a face covering due to the nature of the disability, the school or district must: <ol style="list-style-type: none"> <li>Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan including on-site instruction with accommodations or adjustments.</li> <li>Not make placement determinations solely on the inability to wear a face covering.</li> <li>Include updates to accommodations and modifications to support students in plans.</li> </ol> </li> <li>For students protected under ADA/IDEA, who abstain from wearing a face covering, or students whose families determine the student will not wear a face covering, the school or district must: <ol style="list-style-type: none"> <li>Review the 504/IEP to ensure access to instruction in a manner comparable to what was originally established in the student's plan.</li> <li>The team must determine that the disability is not prohibiting the student from meeting the requirement. <ul style="list-style-type: none"> <li>If the team determines that the disability is prohibiting the student from meeting the requirement, follow the requirements for students eligible for, or receiving services under, a 504/IEP who cannot wear a face covering due to the nature of the disability,</li> <li>If a student's 504/IEP plan included supports/goals/instruction for behavior or social emotional learning, the school team must evaluate the student's plan prior to providing instruction through Comprehensive Distance Learning.</li> </ul> </li> <li>Hold a 504/IEP meeting to determine equitable access to educational opportunities which may include limited in-person instruction, on-site instruction with accommodations, or Comprehensive Distance Learning.</li> </ol> </li> </ul> <p><input checked="" type="checkbox"/> For students not currently served under an IEP or 504, districts must consider whether or not student inability to consistently wear a face covering or face shield as required is due to a disability. Ongoing inability to meet this requirement may be evidence of the need for an evaluation to determine eligibility for support under IDEA or Section 504.</p> <p><input checked="" type="checkbox"/> If a staff member requires an accommodation for the face covering or face shield requirements, districts and schools shall work to limit the staff member's proximity to students and staff to the extent possible to minimize the possibility of exposure.</p>	

#### 1i. ISOLATION AND QUARANTINE

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Protocols for exclusion and isolation for sick students and staff whether identified at the time of bus pick-up, arrival to school, or at any time during the school day.</p> <p><input checked="" type="checkbox"/> Protocols for screening students, as well as exclusion and isolation protocols for sick students and staff identified at the time of arrival or during the school day. <a href="#">See the COVID-19 Exclusion Summary Guide.</a></p>	<ul style="list-style-type: none"> <li>The school principal (or designee) will connect weekly with medical community on updates for plan and isolation measures taken to that point.</li> <li>All students who become ill at school will remain at school supervised by staff until parents can pick them up in the designated isolation area (i.e. health room)</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>• Work with school nurses, health care providers, or other staff with expertise to determine necessary modifications to areas where staff/students will be isolated. If two students present COVID-19 symptoms at the same time, they must be isolated at once. If separate rooms are not available, ensure that six feet distance is maintained. Do not assume they have the same illness. <b>Consider if and where students and staff will be isolated during learning outside. Create a comfortable outdoor area for isolation or follow plan for in building isolation.</b></li> <li>• Consider required physical arrangements to reduce risk of disease transmission.</li> <li>• Plan for the needs of generally well students who need medication or routine treatment, as well as students who may show signs of illness.</li> <li>• <a href="#">Additional guidance</a> for nurses and health staff for providing care to students with complex needs.</li> </ul> <p>☒ Students and staff who report or develop symptoms must be isolated in a designated isolation area in the school or outside learning space, with adequate space and staff supervision and symptom monitoring by a school nurse, other school-based health care provider or school staff until they are able to go home. Anyone providing supervision and symptom monitoring must wear appropriate face covering or face shields.</p> <ul style="list-style-type: none"> <li>• School nurses and health staff in close contact with symptomatic individuals (less than 6 feet) must wear a medical-grade face mask. Other Personal Protective Equipment (PPE) may be needed depending on symptoms and care provided. Consult a nurse or health care professional regarding appropriate use of PPE. Any PPE used during care of a symptomatic individual must be properly removed and disposed of prior to exiting the care space.</li> <li>• After removing PPE, hands shall be immediately cleaned with soap and water for at least 20 seconds. If soap and water are not available, hands can be cleaned with an alcohol-based hand sanitizer that contains 60-95% alcohol.</li> <li>• If able to do so safely, a symptomatic individual shall wear a face covering.</li> <li>• To reduce fear, anxiety, or shame related to isolation, provide a clear explanation of procedures, including use of PPE and handwashing.</li> </ul> <p>☒ Establish procedures for safely transporting anyone who is sick to their home or to a health care facility.</p> <p>☒ Staff and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms. Refer to table in <a href="#">“Planning for COVID-19 Scenarios in Schools.”</a></p> <p>☒ Involve school nurses, School Based Health Centers, or staff with related experience (Occupational or Physical Therapists) in development of protocols and assessment of symptoms (where staffing exists).</p> <p>☒ Record and monitor the students and staff being isolated or sent home for the LPHA review.</p> <p>☒ <b>The school must provide a remote learning option for students who are required to be temporarily off-site for isolation and quarantine.</b></p>	<ul style="list-style-type: none"> <li>○ <i>Students will be provided a facial covering (if they can wear it safely)</i></li> <li>○ <i>Staff must wear a facial covering and maintain social distance, but never leave a child unattended.</i></li> </ul> <ul style="list-style-type: none"> <li>• While exercising caution to maintain safety is appropriate when working with children exhibiting symptoms, it is also critical that staff maintain sufficient composure and disposition so as not to unduly worry a student or family.</li> <li>• Staff will maintain student confidentiality as appropriate.</li> <li>• Daily logs must be maintained containing the following: <ul style="list-style-type: none"> <li>○ Name of students sent home for illness, cause of illness time of onset; and</li> <li>○ Name of students visiting the office for illness symptoms, even if not sent home.</li> </ul> </li> <li>• Staff and students with known or suspected COVID-19, or displaying COVID-19 symptoms per current OHA guidance, CDC guidance, or CPHA guidance, cannot remain at school and should return only after their symptoms resolve and they are physically ready to return to school. In no case can they return before: <ul style="list-style-type: none"> <li>○ The passage of 14 calendar days after exposure; and Symptoms are improving.</li> </ul> </li> </ul> <p>Students who must stay home for quarantine reasons or COVID related symptoms are put on CDL.</p>



## 2. Facilities and School Operations

Some activities and areas will have a higher risk for spread (e.g., band, choir, science labs, locker rooms). When engaging in these activities within the school setting, schools will need to consider additional physical distancing or conduct the activities outside (where feasible). Additionally, schools should consider sharing explicit risk statements for instructional and extra-curricular activities requiring additional considerations (see section 5f of the **Ready Schools, Safe Learners** guidance).

### 2a. ENROLLMENT

(Note: Section 2a does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"><li>☑ Enroll all students (including foreign exchange students) following the standard Oregon Department of Education guidelines.</li><li>☑ The temporary suspension of the 10-day drop rule does not change the rules for the initial enrollment date for students:<ul style="list-style-type: none"><li>• The ADM enrollment date for a student is the first day of the student's actual attendance.</li><li>• A student with fewer than 10 days of absence at the beginning of the school year may be counted in membership prior to the first day of attendance, but not prior to the first calendar day of the school year.</li><li>• If a student does not attend during the first 10 session days of school, the student's ADM enrollment date must reflect the student's actual first day of attendance.</li><li>• Students who were anticipated to be enrolled, but who do not attend at any time must not be enrolled and submitted in ADM.</li></ul></li><li>☑ If a student has stopped attending for 10 or more days, districts must continue to try to engage the student. At a minimum, districts must attempt to contact these students and their families weekly to either encourage attendance or receive confirmation that the student has transferred or has withdrawn from school. This includes students who were scheduled to start the school year, but who have not yet attended.</li><li>☑ When enrolling a student from another school, schools must request documentation from the prior school within 10 days of enrollment per OAR 581-021-0255 to make all parties aware of the transfer. Documentation obtained directly from the family does not relieve the school of this responsibility. After receiving documentation from another school that a student has enrolled, drop that student from your roll.</li><li>☑ Design attendance policies to account for students who do not attend in-person due to student or family health and safety concerns.</li><li>☑ When a student has a pre-excused absence or COVID-19 absence, the school district must reach out to offer support at least weekly until the student has resumed their education.</li><li>☑ When a student is absent beyond 10 days and meets the criteria for continued enrollment due to the temporary suspension of the 10 day drop rule, continue to count them as absent for those days and include those days in your Cumulative ADM reporting.</li></ul>	<p>All students will be enrolled following the Oregon Department of Education guidelines.</p> <p>No student will be dropped for non-attendance if they meet the following conditions:</p> <ul style="list-style-type: none"><li>• Are identified as vulnerable, or otherwise considered to be part of a population vulnerable to infection with COVID-19</li><li>• Have COVID-19 symptoms for the past 14 days</li></ul>

### 2b. ATTENDANCE

(Note: Section 2b does not apply to private schools.)

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"><li>☑ Grades K-5 (self-contained): Attendance must be taken at least once per day for all students enrolled in school, regardless of the</li></ul>	Attendance will be taken daily on instructional days.

OHA/ODE Requirements	Hybrid/Onsite Plan
<p>instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools).</p> <ul style="list-style-type: none"> <li>☒ Grades 6-12 (individual subject): Attendance must be taken at least once for each scheduled class that day for all students enrolled in school, regardless of the instructional model (On-Site, Hybrid, Comprehensive Distance Learning, online schools).</li> <li>☒ Alternative Programs: Some students are reported in ADM as enrolled in a non-standard program (such as tutorial time), with hours of instruction rather than days present and days absent. Attendance must be taken at least once for each scheduled interaction with each student, so that local systems can track the student's attendance and engagement. Reported hours of instruction continue to be those hours in which the student was present.</li> <li>☒ Online schools that previously followed a two check-in per week attendance process must follow the Comprehensive Distance Learning requirements for checking and reporting attendance.</li> <li>☒ Provide families with clear and concise descriptions of student attendance and participation expectations as well as family involvement expectations that take into consideration the home environment, caregiver's work schedule, and mental/physical health.</li> </ul>	<p>Attendance policies and plans will encourage staff and students to stay home if someone in their home is sick</p> <p>Office manager will notify the principal when the absence rate has increased by 20% or more.</p> <p>The principal (or designee) will report this increase to the nurse (or designee).</p>

## 2c. TECHNOLOGY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Update procedures for district-owned or school-owned devices to match cleaning requirements (see section 2d of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Procedures for return, inventory, updating, and redistributing district-owned devices must meet physical distancing requirements.</li> <li>☒ If providing learning outside and allowing students to engage with devices during the learning experiences, provide safe charging stations.</li> </ul>	<p>Conduct family technology and connectivity survey</p> <p>Inventory district technology and internet connectivity resources</p> <p>Plan for technology support and replacement including budget</p> <p>Develop health protocols</p>

## 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ <b>Handwashing:</b> All people on campus shall be advised and encouraged to frequently wash their hands or use hand sanitizer.</li> <li>☒ <b>Equipment:</b> Develop and use sanitizing protocols for all equipment used by more than one individual or purchase equipment for individual use.</li> <li>☒ <b>Events:</b> Cancel, modify, or postpone field trips, assemblies, athletic events, practices, special performances, school-wide parent meetings and other large gatherings to meet requirements for physical distancing.</li> <li>☒ <b>Transitions/Hallways:</b> Limit transitions to the extent possible. Create hallway procedures to promote physical distancing and minimize gatherings.</li> <li>☒ <b>Personal Property:</b> Establish policies for identifying personal property being brought to school (e.g., refillable water bottles, school supplies, headphones/earbuds, cell phones, books, instruments, etc.). If personal items are brought to school, they must be labeled prior to entering school and use shall be limited to the item owner.</li> </ul>	<ul style="list-style-type: none"> <li>● <b>Handwashing:</b> All students will have access to hand washing/hand sanitizer stations before breakfast and lunch are served. Opportunity for frequent hand washing/use of hand sanitizer will be provided throughout the school day.</li> <li>● <b>Equipment:</b> All classroom supplies/PE Equipment/playground equipment will be cleaned and sanitized before use by another student or cohort group.</li> <li>● <b>Safety drills:</b> During fire drills (and other safety drills), all cohort classes will physically distance from another student or cohort group.</li> <li>● <b>Events:</b> Field trips will all be done locally and only with cohort. Assemblies, school performances, school-wide parent meetings, or any other large gathering will be cancelled. Parent Conferences will be virtual unless appropriate physical distancing can be adhered to.</li> <li>● <b>Transitions/Hallways:</b> Hallway traffic direction will be marked on the floor. Classrooms will line up in a single file line and adhere to 6 feet social distancing when possible. Established cohorts will move together. Line up areas will be marked. Students in grades 7-12 will be encouraged to wear a face covering during transition</li> </ul>



OHA/ODE Requirements	Hybrid/Onsite Plan
	<p>times</p> <ul style="list-style-type: none"> <li>• <b>Personal Property:</b> Personal items brought to school will be limited to essential items only. If personal items are brought to school, they must be labeled prior to entering the building and not shared with other students. Individual water bottles will be distributed to every student in the district. A list of essential items will be shared with families in our re-entry letter.</li> <li>• <b>Restrooms:</b> Elementary students will use the bathrooms designated in their classroom area. Only one cohort of students will have access to the bathrooms at any given time. Middle and High School students will also only be able to access bathrooms during their cohort times. Bathrooms will be sanitized between cohorts. Bathrooms will also be sanitized several times throughout the day.</li> <li>• </li> </ul>

## 2e. ARRIVAL AND DISMISSAL

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Physical distancing, stable cohorts, square footage, and cleaning requirements must be maintained during arrival and dismissal procedures.</li> <li>☒ Create schedule(s) and communicate staggered arrival and/or dismissal times.</li> <li>☒ Assign students or cohorts to an entrance; assign staff member(s) to conduct visual screenings (see section 1f of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Ensure accurate sign-in/sign-out protocols to help facilitate contact tracing by the LPHA. Sign-in procedures are not a replacement for entrance and screening requirements. Students entering school after arrival times must be screened for the primary symptoms of concern. <ul style="list-style-type: none"> <li>• Eliminate shared pen and paper sign-in/sign-out sheets.</li> <li>• Ensure hand sanitizer is available if signing children in or out on an electronic device.</li> </ul> </li> <li>☒ Ensure alcohol-based hand sanitizer (with 60-95% alcohol) dispensers are easily accessible near all entry doors and other high-traffic areas. Establish and clearly communicate procedures for keeping caregiver drop-off/pick-up as brief as possible.</li> </ul>	<p><b>Screening Students:</b> Students will be visually screened and may have forehead temperature taken by the staff upon arrival. When the screening indicates that a student may be symptomatic, the student is directed to the office. Follow established protocol from CDMP (see section 1a). Screening will include updating the cohort or individual logs daily.</p> <p>Entry:</p> <ul style="list-style-type: none"> <li>• Each teacher/staff member will use a sign in/sign out protocol to help facilitate contact tracing. <ul style="list-style-type: none"> <li>✓ Staff will fill in the information and not allow a shared pen/paper.</li> <li>✓ Hand sanitizer will be available at reception to use along with the arrival/dismissal and sign-in/sign-out. There will also be hand sanitizer in each classroom to use upon entry.</li> </ul> </li> <li>• Handwashing stations or hand sanitizer dispensers will be placed near all entry doors and other high traffic areas.</li> <li>• Share with families the need to keep drop-off/pick-up interactions as brief as possible.</li> <li>• Mark specific areas and designate one-way traffic flow for transitions of traffic for vehicles and on-foot.</li> </ul> <p><b>Grades 7-8</b></p> <ul style="list-style-type: none"> <li>• Grades 7 and 8 will enter the building thru the front doors and go directly to room 2C or the cafeteria. Hand Sanitizer will be available at entry and in the assigned rooms, including the cafeteria. Students will wash hands in the main hall South bathrooms. Students will sanitize hands before breakfast and 1<sup>st</sup> period.</li> </ul> <p><b>Grades 9-12</b></p> <ul style="list-style-type: none"> <li>• Grades 9-12 will enter the building thru the side-gym doors. These students will stay in the gym until school starts. Hand sanitizer will be available at the entry point. Students will wash their hands in the main hall north bathrooms (bathrooms closest to the main office). Students will sanitize hands before breakfast and 1<sup>st</sup> period.</li> </ul>



OHA/ODE Requirements	Hybrid/Onsite Plan
	<p><b>Staff:</b></p> <ul style="list-style-type: none"> <li>Staff are required to report to the administrator (or designee) when they may have been exposed to COVID-19.</li> <li>Staff are required to report to the administrator when they have symptoms related to COVID-19.</li> <li>Staff members are not responsible for screening other staff members for symptoms.</li> </ul> <p><b>Dismissal:</b></p> <ul style="list-style-type: none"> <li>Students will remain in their assigned cohorts at the end of the day until released by staff.</li> <li>Cohorts will be individually released by intercom/announcement one cohort at a time.</li> <li>Upon release all students in the cohort will go directly to their bus or departure point from the building.</li> </ul>

## 2f. CLASSROOMS/REPURPOSED LEARNING SPACES

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> <b>Seating:</b> Rearrange student desks and other seat spaces so that staff and students' physical bodies are six feet apart to the maximum extent possible while also maintaining 35 square feet per person; assign seating so students are in the same seat at all times.</p> <p><input checked="" type="checkbox"/> <b>Materials:</b> Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently. Provide hand sanitizer and tissues for use by students and staff.</p> <p><input checked="" type="checkbox"/> <b>Handwashing:</b> Remind students (with signage and regular verbal reminders from staff) of the utmost importance of hand hygiene and respiratory etiquette. Respiratory etiquette means covering coughs and sneezes with an elbow or a tissue. Tissues shall be disposed of in a garbage can, then hands washed or sanitized immediately.</p> <ul style="list-style-type: none"> <li>Wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</li> </ul>	<ul style="list-style-type: none"> <li><b>Seating:</b> Arrange all students desks and tables a minimum of six(6) feet apart. Assign seating so students are in the same seat at all times.</li> <li><b>Materials:</b> Each classroom will limit sharing of community supplies when possible. (pencils, scissors, paper, etc.) If sharing is required, items will be frequently sanitized. Hand sanitizer and tissues will be available for use by students and staff in all classrooms.</li> <li><b>Handwashing:</b> Students will wash hands before each meal and frequently throughout the school day.</li> <li><b>Respiratory Etiquette:</b> School staff will consistently teach and reinforce the need for ongoing respiratory etiquette.</li> <li><b>Furniture:</b> All upholstered furniture and soft seating has been removed from the school buildings.</li> <li><b>Classroom Procedure:</b> All K-6 classes will use an assigned cubby or storage space for individual student belongings, which will be limited. Students grades 7-12 will carry individual belongings and use their personal locker. All shared spaces (computer lab, library, gymnasium, cafeteria) will be cleaned between cohort use.</li> <li><b>Seating:</b> Each class and hallway will have visual aids (painter's tape, arrows, stickers, etc.) to display traffic flow, appropriate social distancing, and assigned seating.</li> <li><b>Environment:</b> When possible, windows will be open in the classroom before students arrive and after students leave. When possible, holding classes outside will be encouraged to allow students to spread out (PE, activity classes, etc.).</li> </ul>

## 2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Keep school playgrounds closed to the general public until park playground equipment and benches reopen in the community (see Oregon Health Authority's <a href="#">Specific Guidance for Outdoor Recreation Organizations</a>).</p>	<ul style="list-style-type: none"> <li>Recess activities will be planned to support physical distancing and maintain stable cohorts. This can include</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ After using the restroom students must wash hands with soap and water for 20 seconds. Soap must be made available to students and staff. <b>For learning outside if portable bathrooms are used, set up portable hand washing stations and create a regular cleaning schedule.</b></li> <li>☒ Before and after using playground equipment, students must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol.</li> <li>☒ Designate playground and shared equipment solely for the use of one cohort at a time. Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment (balls, jump ropes, etc.) should be cleaned and disinfected at least daily in accordance with <a href="#">CDC guidance</a>.</li> <li>☒ Cleaning requirements must be maintained (see section 2j of the <b>Ready Schools, Safe Learners</b> guidance).</li> <li>☒ Maintain physical distancing requirements, stable cohorts, and square footage requirements.</li> <li>☒ Provide signage and restrict access to outdoor equipment (including sports equipment, etc.).</li> <li>☒ Design recess activities that allow for physical distancing and maintenance of stable cohorts.</li> <li>☒ Clean all outdoor equipment at least daily or between use as much as possible in accordance with <a href="#">CDC guidance</a>.</li> <li>☐ <b>Limit the number of employees gathering in shared spaces. Restrict use of shared spaces such as conference rooms, break rooms, and elevators by limiting occupancy or staggering use, maintaining six feet of distance between adults. Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable space, understanding that tables and room set-up will require use of all space in the calculation. Note: The largest area of risk is adults eating together in break rooms without face coverings.</b></li> </ul>	<p>limiting the number of students on one piece of equipment, at one game, etc.</p> <p>Given the lessened capacity of equipment use due to cohorting and physical distancing requirements, teachers will need to set expectations for shared use of equipment by students and may need to support students with schedules for when specific equipment can be used.</p>

## 2h. MEAL SERVICE/NUTRITION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Include meal services/nutrition staff in planning for school reentry.</li> <li>☒ Prohibit self-service buffet-style meals.</li> <li>☒ Prohibit sharing of food and drinks among students and/or staff.</li> <li>☒ At designated meal or snack times, students may remove their face coverings to eat or drink but must maintain six feet of physical distance from others, and must put face coverings back on after finishing the meal or snack.</li> <li>☒ Staff serving meals and students interacting with staff at mealtimes must wear face coverings (see section 1h of the <b>Ready Schools, Safe Learners</b> guidance). <b>Staff must maintain 6 feet of physical distance to the greatest extent possible. If students are eating in a classroom, staff may supervise from the doorway of the classroom if feasible.</b></li> <li>☒ Students <b>and staff</b> must wash hands with soap and water for 20 seconds <u>or</u> use an alcohol-based hand sanitizer with 60-95% alcohol before meals and shall be encouraged to do so after.</li> <li>☒ Appropriate daily cleaning of meal items (e.g., plates, utensils, transport items).</li> <li>☒ Cleaning and sanitizing of meal touch-points and meal counting system between stable cohorts.</li> <li>☒ Adequate cleaning and disinfection of tables between meal periods.</li> <li>☒ Since staff must remove their face coverings during eating and drinking, <b>limit the number of employees gathering in shared spaces. Restrict use of shared spaces such as conference rooms</b></li> </ul>	<p>Students and staff must wash their hands before entering cafeteria. Hand sanitizer dispensers are located at the Cafeteria entry. IA's instruct students to sanitize hands.</p> <p>Social distance guidelines of 6 feet are adhered to in seating arrangements.</p> <p>Tables are cleaned and sanitized between cohorts.</p> <p>Staff room can only have three staff members present at a time.</p> <p><b>7<sup>th</sup> and 8<sup>th</sup> Grade:</b></p> <p><b>Breakfast</b></p> <ul style="list-style-type: none"> <li>• Middle School students will enter the building thru the front doors and go directly to the Cafeteria. All students will wash hands or use hand sanitizer before entering Cafeteria. After picking up breakfast, 7<sup>th</sup> and 8<sup>th</sup> graders will go to their assigned classrooms. They will move to 1<sup>st</sup> period as a cohort.</li> </ul> <p><b>Lunch</b></p>

OHA/ODE Requirements	Hybrid/Onsite Plan
and break rooms by limiting occupancy or staggering use. Consider staggering times for staff breaks, to prevent congregation in shared spaces. Always maintain at least six feet of physical distancing and establish a minimum of 35 square feet per person when determining room capacity. Calculate only with usable classroom space, understanding that desks and room set-up will require use of all space in the calculation. Wear face coverings except when eating or drinking and minimize time in spaces where face coverings are not consistently worn.	<ul style="list-style-type: none"> <li>7<sup>th</sup> and 8<sup>th</sup> graders will go to the Cafeteria as a cohort. They will wash hands or use hand sanitizer before entering the classroom. They will go thru lunch line and then move to their assigned to eat lunch (6 feet distancing will be adhered to while eating). After lunch, 7<sup>th</sup> and 8<sup>th</sup> graders will move to their next class as a cohort. Cafeteria will be sanitized (all surfaces, tables, etc.) between cohorts.</li> </ul> <p><b>High School</b></p> <p><b>Breakfast</b></p> <ul style="list-style-type: none"> <li>Grades 9 thru 12 enter through gym side door and pick up Breakfast in the gym. They will wash hands or use hand sanitizer before entering lunch line which will be at the hallway gym door. Students will go to 1<sup>st</sup> period class as a cohort. Students will use hand sanitizer when they enter their 1<sup>st</sup> period class.</li> </ul> <p><b>Lunch</b></p> <ul style="list-style-type: none"> <li>Grades 9 thru 12 will go to lunch as a cohort. Students will wash hands or use hand sanitizer before entering Cafeteria. After leaving the lunch line, students will move to their assigned eating area. 6 feet social distancing will be adhered to during lunch. After lunch, 9<sup>th</sup> thru 12<sup>th</sup> graders will move to their next class as a cohort.</li> </ul>

## 2i. TRANSPORTATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Include transportation departments (and associated contracted providers, if used) in planning for return to service.</li> <li>☒ Buses are cleaned frequently. Conduct targeted cleanings between routes, with a focus on disinfecting frequently touched surfaces of the bus (see section 2j of the <i>Ready Schools, Safe Learners</i> guidance).</li> <li>☒ Staff must use hand sanitizer (containing between 60-95% alcohol) in between helping each child and when getting on and off the vehicle. Gloves are not recommended; hand sanitizer is strongly preferred. If hand sanitizer is not available, disposable gloves can be used and must be changed to a new pair before helping each child.</li> <li>☒ Develop protocol for loading/unloading that includes visual screening for students exhibiting symptoms and logs for contact-tracing. This must be done at the time of arrival and departure. <ul style="list-style-type: none"> <li>• If a student displays COVID-19 symptoms, provide a face covering (unless they are already wearing one) and keep six feet away from others. Continue transporting the student. <ul style="list-style-type: none"> <li>○ The symptomatic student shall be seated in the first row of the bus during transportation, and multiple windows must be opened to allow for fresh air circulation, if feasible.</li> <li>○ The symptomatic student shall leave the bus first. After all students exit the bus, the seat and surrounding surfaces must be cleaned and disinfected.</li> </ul> </li> <li>• If arriving at school, notify staff to begin isolation measures. <ul style="list-style-type: none"> <li>○ If transporting for dismissal and the student displays an onset of symptoms, notify the school.</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Bus drivers are required to use facial shields. Facial shields will be provided by the district. Shield must be in use when stopped but can be lifted while driving. When not using the face shield, the driver should be wearing an alternative face covering.</li> <li>• Each bus will have a staff member who will be required to wear a face shield or alternative face covering on the bus who will be required to: <ul style="list-style-type: none"> <li>○ Take student temperature and visually screen each student for illness</li> <li>○ Follow entry and screening procedures</li> <li>○ Staff member will maintain logs for contract tracing procedures from 1a above.</li> </ul> </li> <li>• Each bus will have: <ul style="list-style-type: none"> <li>○ The recommended three (3) feet of physical distance between passengers.</li> <li>○ The recommended six (6) feet of physical distance between driver and passengers not including the staff bus monitor (except during boarding and in assisting those with mobility devices); reinforce this requirement by cordoning off seats as appropriate.</li> </ul> </li> <li>• Use visual cues (e.g. floor decals, colored tape or signs) to discourage students from standing and sitting within three (3) feet of other passengers, drivers and other transit employees on the bus</li> <li>• Clean and sanitize buses between cohort routes.</li> </ul>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Consult with parents/guardians of students who may require additional support (e.g., students who experience a disability and require specialized transportation as a related service) to appropriately provide service.</li> <li>☒ Drivers must wear masks or face coverings while driving, unless the mask or face covering interferes with the driver's vision (e.g., fogging of eyeglasses). Drivers must wear face coverings when not actively driving and operating the bus, including while students are entering or exiting the vehicle. A face shield may be an acceptable alternative, only as stated in Section 1h of the <b>Ready Schools, Safe Learners</b> guidance.</li> <li>☒ Inform parents/guardians of practical changes to transportation service (i.e., physical distancing at bus stops and while loading/unloading, potential for increased route time due to additional precautions, sanitizing practices, and face coverings).</li> <li>☒ Face coverings or face shields for all students, Kindergarten and up, following CDC guidelines applying the guidance in section 1h of the <b>Ready Schools, Safe Learners</b> guidance to transportation settings. This prevents eating while on the bus.</li> <li>☒ Take all possible actions to maximize ventilation: Dress warmly, keep vents and windows open to the greatest extent possible.</li> </ul>	<ul style="list-style-type: none"> <li>• Meet with parents/guardians of students who may require additional support (e.g. students who experience a disability and require specialized transportation as a related service) to appropriately provide service.</li> <li>• Open windows whenever possible to increase ventilation. (weather permitting)</li> </ul>

## 2j. CLEANING, DISINFECTION, AND VENTILATION

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Clean, sanitize, and disinfect frequently touched surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and shared objects (e.g., toys, games, art supplies) between uses multiple times per day. Maintain clean and disinfected (<a href="#">CDC guidance</a>) environments, including classrooms, cafeteria settings and restrooms. Provide time and supplies for the cleaning and disinfecting of high-touch surfaces between multiple student uses, even in the same cohort.</li> <li>☒ Outdoor learning spaces must have at least 75% of the square footage of its sides open for airflow.</li> <li>☒ Outdoor playground structures require normal routine cleaning and do not require disinfection. Shared equipment should be cleaned and disinfected at least daily in accordance with <a href="#">CDC guidance</a>.</li> <li>☒ Apply disinfectants safely and correctly following labeling direction as specified by the manufacturer. Keep these products away from students.</li> <li>☒ To reduce the risk of asthma, choose disinfectant products on the EPA List N with asthma-safer ingredients (e.g. hydrogen peroxide, citric acid, or lactic acid) and avoid products that mix these with asthma-causing ingredients like peroxyacetic acid, sodium hypochlorite (bleach), or quaternary ammonium compounds.</li> <li>☒ Schools with HVAC systems must evaluate the system to minimize indoor air recirculation (thus maximizing fresh outdoor air) to the extent possible. Schools that do not have mechanical ventilation systems shall, to the extent possible, increase natural ventilation by opening windows and interior doors before students arrive and after students leave, and while students are present. Do not prop open doors that can pose a safety or security risk to students and staff (e.g., exterior doors and fire doors that must remain closed.)</li> <li>☒ Schools with HVAC systems should ensure all filters are maintained and replaced as necessary to ensure proper functioning of the system.</li> <li>☒ All intake ports that provide outside air to the HVAC system should be cleaned, maintained, and cleared of any debris that may affect the function and performance of the ventilation system.</li> </ul>	<p>POLSD has a comprehensive cleaning plan to include:</p> <ul style="list-style-type: none"> <li>• Leveled Cleaning Plan</li> <li>• Common Area- Clean in/Clean out procedure</li> <li>• COVID foggers</li> <li>• Protocol for Cleaning Technology Equipment</li> </ul> <p>Filters in the HVAC system are replaced on a regular schedule.</p> <p>District is purchasing air purifiers with HEPA filters.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Consider running ventilation systems continuously and changing the filters more frequently. Do <u>not</u> use fans if they pose a safety or health risk, such as increasing exposure to pollen/allergies or exacerbating asthma symptoms. Consider using window fans or box fans positioned in open windows to blow fresh outdoor air into the classroom via one window, and indoor air out of the classroom via another window. Fans must not be used in rooms with closed windows and doors, as this does not allow for fresh air to circulate.</li> <li><input checked="" type="checkbox"/> Consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments.</li> <li><input checked="" type="checkbox"/> Facilities must be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces (see <a href="#">CDC's guidance on disinfecting public spaces</a>).</li> <li><input checked="" type="checkbox"/> Consider modification or enhancement of building ventilation where feasible (see <a href="#">CDC's guidance on ventilation and filtration</a> and <a href="#">American Society of Heating, Refrigerating, and Air-Conditioning Engineers' guidance</a>).</li> </ul>	

## 2k. HEALTH SERVICES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> OAR 581-022-2220 Health Services, requires districts to “maintain a prevention-oriented health services program for all students” including space to isolate sick students and services for students with special health care needs. While OAR 581-022-2220 does not apply to private schools, private schools must provide a space to isolate sick students and provide services for students with special health care needs.</li> <li><input checked="" type="checkbox"/> Licensed, experienced health staff should be included on teams to determine district health service priorities. Collaborate with health professionals such as school nurses; SBHC staff; mental and behavioral health providers; dental providers; physical, occupational, speech, and respiratory therapists; and School Based Health Centers (SBHC).</li> </ul>	<ul style="list-style-type: none"> <li>• Curry Health Department supported the development of this plan.</li> <li>• Registered nurse supported the development of this plan.</li> <li>• Designated staff can assist in implementation of plan. A plan for maintaining health services for all students.</li> </ul>

## 2l. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input type="checkbox"/> Provide specific plan details and adjustments in Operational Blueprints that address staff and student safety, which includes how you will approach: <ul style="list-style-type: none"> <li>• Contact tracing</li> <li>• The intersection of cohort designs in residential settings (by wing or common restrooms) with cohort designs in the instructional settings. The same cohorting parameter limiting total cohort size to 100 people applies.</li> <li>• Quarantine of exposed staff or students</li> <li>• Isolation of infected staff or students</li> <li>• Communication and designation of where the “household” or “family unit” applies to your residents and staff</li> </ul> </li> <li><input type="checkbox"/> Review and take into consideration <a href="#">CDC guidance</a> for shared or congregate housing: <ul style="list-style-type: none"> <li>• Not allow more than two students to share a residential dorm room unless alternative housing arrangements are impossible</li> <li>• Ensure at least 64 square feet of room space per resident</li> <li>• Reduce overall residential density to ensure sufficient space for the isolation of sick or potentially infected individuals, as necessary;</li> <li>• Configure common spaces to maximize physical distancing;</li> <li>• Provide enhanced cleaning;</li> </ul> </li> </ul>	

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>Establish plans for the containment and isolation of on-campus cases, including consideration of PPE, food delivery, and bathroom needs.</li> </ul> <p><b>Exception</b>  K-12 boarding schools that do not meet the Advisory Metrics (Section 0 of the <b>Ready Schools, Safe Learners</b> guidance) may operate, in consultation with their Local Public Health Authority, provided that:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> They have a current and complete RSSL Blueprint and are complying with Sections 1-3 of the <b>Ready Schools, Safe Learners</b> guidance and any other applicable sections, including Section 2L of the <b>Ready Schools, Safe Learners</b> guidance.</li> <li><input type="checkbox"/> The school maintains a fully-closed residential campus (no non-essential visitors allowed), and normal day school operations are only offered remotely through distance learning.</li> <li><input type="checkbox"/> There have been no confirmed cases of COVID-19 among school staff or students in the past 14 days.</li> <li><input type="checkbox"/> Less than 10% of staff, employees, or contracts (in total) are traveling to or from campus. Staff in this designation will: <ul style="list-style-type: none"> <li>Limit travel to essential functions.</li> <li>Carefully monitor their own health daily and avoid coming to campus at any potential symptom of COVID-19.</li> </ul> </li> <li><input type="checkbox"/> Any boarding students newly arriving to campus will either: <ul style="list-style-type: none"> <li>Complete a quarantine at home for 14 days* prior to traveling to the school, OR</li> <li>Quarantine on campus for 14 days.*</li> </ul> </li> </ul> <p>* A 14-day quarantine is the safest option to prevent the spread of COVID-19 to others. However, in either option above, for boarding students who have not developed any symptoms, schools may consider ending quarantine after 10 days without any testing, or after 7 days with a negative result on a COVID-19 viral test collected within 48 hours before ending quarantine, unless otherwise directed by the local public health authority (LPHA).</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Student transportation off-campus is limited to medical care.</li> </ul>	

## 2m. SCHOOL EMERGENCY PROCEDURES AND DRILLS

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> In accordance with <a href="#">ORS 336.071</a> and <a href="#">OAR 581-022-2225</a> all schools (including those operating a Comprehensive Distance Learning model) are required to instruct students on emergency procedures. Schools that operate an On-Site or Hybrid model need to instruct and practice drills on emergency procedures so that students and staff can respond to emergencies. <ul style="list-style-type: none"> <li>At least 30 minutes in each school month must be used to instruct students on the emergency procedures for fires, earthquakes (including tsunami drills in appropriate zones), and safety threats.</li> <li>Fire drills must be conducted monthly.</li> <li>Earthquake drills (including tsunami drills and instruction for schools in a tsunami hazard zone) must be conducted two times a year.</li> <li>Safety threats including procedures related to lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety must be conducted two times a year.</li> </ul> </li> <li><input checked="" type="checkbox"/> Drills can and should be carried out <u>as close as possible</u> to the procedures that would be used in an actual emergency. For example, a fire drill must be carried out with the same alerts and same routes as normal. If appropriate and practicable, COVID-19 physical distancing measures can be implemented, but only if they do not compromise the drill.</li> </ul>	<p>Emergency Drills are practiced using social distancing guidelines.</p> <p>Drills are practiced using the state guidelines.</p>

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ When or if physical distancing must be compromised, drills must be completed in less than 15 minutes.</li> <li>☒ Drills shall not be practiced unless they can be practiced correctly.</li> <li>☒ Train staff on safety drills prior to students arriving on the first day on campus in hybrid or face-to-face engagement.</li> <li>☒ If on a hybrid schedule, conduct multiple drills each month to ensure that all cohorts of students have opportunities to participate in drills (i.e., schedule on different cohort days throughout the year).</li> <li>☒ Students must wash hands with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol after a drill is complete.</li> </ul>	

## 2n. SUPPORTING STUDENTS WHO ARE DYSREGULATED, ESCALATED, AND/OR EXHIBITING SELF-REGULATORY CHALLENGES

OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>☒ Utilize the components of Collaborative Problem Solving or a similar framework to continually provide instruction and skill-building/training related to the student's demonstrated lagging skills.</li> <li>☒ Take proactive/preventative steps to reduce antecedent events and triggers within the school environment.</li> <li>☒ Be proactive in planning for known behavioral escalations (e.g., self-harm, spitting, scratching, biting, eloping, failure to maintain physical distance). Adjust antecedents where possible to minimize student and staff dysregulation. Recognize that there could be new and different antecedents and setting events with the additional requirements and expectations for the 2020-21 school year.</li> <li>☒ Establish a proactive plan for daily routines designed to build self-regulation skills; self-regulation skill-building sessions can be short (5-10 minutes), and should take place at times when the student is regulated and/or is not demonstrating challenging behaviors.</li> <li>☒ Ensure all staff are trained to support de-escalation, provide lagging skill instruction, and implement alternatives to restraint and seclusion.</li> <li>☒ Ensure that staff are trained in effective, evidence-based methods for developing and maintaining their own level of self-regulation and resilience to enable them to remain calm and able to support struggling students as well as colleagues.</li> <li>☒ Plan for the impact of behavior mitigation strategies on public health and safety requirements: <ul style="list-style-type: none"> <li>• Student elopes from area <ul style="list-style-type: none"> <li>○ If staff need to intervene for student safety, staff should: <ul style="list-style-type: none"> <li>• Use empathetic and calming verbal interactions (i.e. "This seems hard right now. Help me understand... How can I help?") to attempt to re-regulate the student without physical intervention.</li> <li>• Use the least restrictive interventions possible to maintain physical safety for the student and staff.</li> <li>• Wash hands after a close interaction.</li> <li>• Note the interaction on the appropriate contact log.</li> </ul> </li> <li>○ *If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs.</li> </ul> </li> <li>• Student engages in behavior that requires them to be isolated from peers and results in a room clear. <ul style="list-style-type: none"> <li>○ If students leave the classroom: <ul style="list-style-type: none"> <li>• Preplan for a clean and safe alternative space that maintains physical safety for the student and staff</li> <li>• Ensure physical distancing and separation occur, to the maximum extent possible.</li> </ul> </li> </ul> </li> </ul> </li> </ul>	Staff is trained in Trauma induced practices. District has hired a Student Support Specialist.



OHA/ODE Requirements	Hybrid/Onsite Plan
<ul style="list-style-type: none"> <li>• Use the least restrictive interventions possible to maintain physical safety for the student and staff.</li> <li>• Wash hands after a close interaction.</li> <li>• Note the interaction on the appropriate contact log.</li> <li>○ *If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs.</li> <li>• Student engages in physically aggressive behaviors that preclude the possibility of maintaining physical distance and/or require physical de-escalation or intervention techniques other than restraint or seclusion (e.g., hitting, biting, spitting, kicking, self-injurious behavior). <ul style="list-style-type: none"> <li>○ If staff need to intervene for student safety, staff should: <ul style="list-style-type: none"> <li>• Maintain student dignity throughout and following the incident.</li> <li>• Use empathetic and calming verbal interactions (i.e. “This seems hard right now. Help me understand... How can I help?”) to attempt to re-regulate the student without physical intervention.</li> <li>• Use the least restrictive interventions possible to maintain physical safety for the student and staff</li> <li>• Wash hands after a close interaction.</li> <li>• Note the interaction on the appropriate contact log.</li> </ul> </li> </ul> </li> </ul> <p>*If unexpected interaction with other stable cohorts occurs, those contacts must be noted in the appropriate contact logs.</p> <p><input checked="" type="checkbox"/> Ensure that spaces that are unexpectedly used to deescalate behaviors are appropriately cleaned and sanitized after use before the introduction of other stable cohorts to that space.</p>	

## 2o. PROTECTIVE PHYSICAL INTERVENTION

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input checked="" type="checkbox"/> Reusable Personal Protective Equipment (PPE) must be cleaned and disinfected following the manufacturer’s recommendation, after every episode of physical intervention (see section 2j. Cleaning, Disinfection, and Ventilation in the <b>Ready Schools, Safe Learners</b> guidance). Single-use disposable PPE must not be re-used.</p>	<p>PPE is worn, cleaned and disinfected using appropriate protocols. Single use PPE is disposed of after single use.</p>



## 3. Response to Outbreak

### 3a. PREVENTION AND PLANNING

OHA/ODE Requirements	Hybrid/Onsite Plan
<p><input type="checkbox"/> Review the “<a href="#">Planning for COVID-19 Scenarios in Schools</a>” toolkit.</p> <p><input type="checkbox"/> Coordinate with Local Public Health Authority (LPHA) to establish communication channels related to current transmission level.</p>	<ul style="list-style-type: none"> <li>• Coordinate communication with the Local Public Health Authority.</li> <li>• If the region impacted is in Curry County Health Authority will provide communication and will potentially host conference calls.</li> <li>• When cases are identified in the local region a response team should be assembled within the district and responsibilities assigned within the school district.</li> <li>• Establish a specific emergency response framework with key stakeholders.</li> <li>• Use COVID-19 Scenarios when needed.</li> </ul>

### 3b. RESPONSE

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Review and utilize the " <a href="#">Planning for COVID-19 Scenarios in Schools</a> " toolkit. <input type="checkbox"/> Ensure continuous services and implement Comprehensive Distance Learning. <input type="checkbox"/> Continue to provide meals for students.	<ul style="list-style-type: none"> <li>Identify baseline absentee rates to determine if rates have increased by 20% or more.</li> <li>Temporarily dismiss students attending district schools.</li> <li>Modify, postpone, or cancel large events using OHA suggested protocols and governor's executive orders.</li> <li>Work with Curry Public Health Authority to establish timely communication with staff and families.</li> <li>When novel viruses are identified in the school setting, and the incidence is low, the local health department will provide a direct report to the district nurse on the diagnosed case. Likewise, the CPHA will impose restrictions on contacts.</li> <li>Establish a specific emergency response framework with key stakeholders.</li> </ul> <p>In the event of a closure, district will initiate Distance Learning Plan immediately.</p>

### 3c. RECOVERY AND REENTRY

OHA/ODE Requirements	Hybrid/Onsite Plan
<input type="checkbox"/> Review and utilize the " <a href="#">Planning for COVID-19 Scenarios in Schools</a> " toolkit. <input type="checkbox"/> Clean, sanitize, and disinfect surfaces (e.g. door handles, sink handles, drinking fountains, transport vehicles) and follow <a href="#">CDC guidance</a> for classrooms, cafeteria settings, restrooms, and playgrounds. <input type="checkbox"/> When bringing students back into On-Site or Hybrid instruction, consider smaller groups, cohorts, and rotating schedules to allow for a safe return to schools.	<ul style="list-style-type: none"> <li>If school closure is advised by the local public health department, consultation should occur between legal, union and district administration to ensure processes are consistent with <u>legal preparedness processes</u>.</li> <li>Plan instructional models that support all learners in distance learning.</li> </ul> <p>Clean, sanitize, and disinfect surfaces (e.g. playground equipment, door handles, sink handles, drinking fountains, transport vehicles) and follow <a href="#">CDC guidelines</a> for classrooms, cafeteria settings, restrooms and playgrounds.</p>



## ASSURANCES

*This section must be completed by any public school that is providing instruction through On-Site or Hybrid Instructional Models.*

***Schools providing Comprehensive Distance Learning Instructional Models do not need to complete this section unless the school is implementing the Limited In-Person Instruction provision under the Comprehensive Distance Learning guidance.***

*This section does not apply to private schools.*

- ☐ We affirm that, in addition to meeting the requirements as outlined above, our school plan has met the collective requirements from ODE/OHA guidance related to the 2020-21 school year, including but not limited to requirements from:
- Sections 4, 5, 6, 7, and 8 of the [Ready Schools, Safe Learners](#) guidance,
  - The [Comprehensive Distance Learning](#) guidance,
  - The [Ensuring Equity and Access: Aligning Federal and State Requirements](#) guidance, and
  - [Planning for COVID-19 Scenarios in Schools](#)
- ☐ We affirm that we cannot meet all of the collective requirements from ODE/OHA guidance related to the 2020-21 school year from:
- Sections 4, 5, 6, 7, and 8 of the [Ready Schools, Safe Learners](#) guidance,
  - The [Comprehensive Distance Learning](#) guidance,
  - The [Ensuring Equity and Access: Aligning Federal and State Requirements](#) guidance, and
  - [Planning for COVID-19 Scenarios in Schools](#)

We will continue to work towards meeting them and have noted and addressed which requirement(s) we are unable to meet in the table titled “Assurance Compliance and Timeline” below.



## 4. Equity



## 5. Instruction



## 6. Family, Community, Engagement



## 7. Mental, Social, and Emotional Health



## 8. Staffing and Personnel

### Assurance Compliance and Timeline

If a district/school cannot meet the requirements from the sections above, provide a plan and timeline to meet the requirement.

List Requirement(s) Not Met	Provide a Plan and Timeline to Meet Requirements <i>Include how/why the school is currently unable to meet them</i>