

## PORT ORFORD-LANGLOIS SCHOOL DISTRICT 2CJ

45525 Highway 101

Sixes, OR 97476

P.O. Box 8

Port Orford, OR 97465

Phone: (541) 348-2455

\* \* \*

### JOB VACANCY – Summer School Monitor (Grades 9-12)

Effective: June 21, 2021 – July 29, 2021

Hours: Monday – Thursday; 3 hours per day, at Driftwood School

Pay Rate: \$25/hour (no benefits)

#### Job Description:

Help students recover credits needed for graduation through tutoring, opening of building, and monitoring progress.

#### Performance Responsibilities:

- Monitor student progress on computer program for assigned class.
- Supervise students in building at all times.
- Help student set goals for completion of assigned class.
- Update students and parents on student progress.
- Follow all safety protocols in the building.
- Perform other responsibilities and duties as assigned.

#### Qualifications:

- Complete 2 years of study at an institution of higher learning OR
- Obtained an Associate's or higher degree OR
- Met a rigorous standard of quality and can demonstrate through a formal state or local academic assessment the knowledge of and ability to assist in the instruction of reading, writing and mathematics or the instruction in readiness for these subjects.
- Have standards of moral character as required by teachers.
- Must be knowledgeable in use of computers.
- Demonstrated skills in and aptitude for work to be performed.

If you are interested, please contact Stephanie Smith ([stephanie.smith@2cj.k12.or.us](mailto:stephanie.smith@2cj.k12.or.us)) (541) 348-2455.

Open until filled.